



## **DEMOCRATIC AND ELECTORAL SERVICES**

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Dear Councillor

### **OVERVIEW AND SCRUTINY COMMITTEE (SBDC)**

The next meeting of the Overview and Scrutiny Committee (SBDC) will be held as follows:

DATE:                          **TUESDAY, 23RD MAY, 2017**

TIME:                          **AT THE CONCLUSION OF THE ANNUAL MEETING OF COUNCIL**

VENUE:                          **COUNCIL CHAMBER, CAPSWOOD, OXFORD ROAD, DENHAM**

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

### **Director of Resources**

To: The Overview and Scrutiny Committee (SBDC)

Membership: To be agreed at Annual Council on 23 May 2017

### **Audio/Visual Recording of Meetings**

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).



### **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## **A G E N D A**

(Pages)

1. **Apologies for Absence**

To receive any apologies for absence.

2. **Election of Chairman**

3. **Election of Vice-Chairman**

The next meeting is due to take place on Thursday, 22 June 2017